

EASTERN IOWA LUTHERAN BIBLE CAMP ASSOCIATION, INC.
Ewalu Camp & Retreat Center

“Ewalu serves all people as a place to connect the Word of God with the world of God.”

POSITION: Executive Director (E.D.); Full time; Exempt

REPORTS TO: Board of Directors

QUALIFICATIONS:

1. A vibrant Christian faith with an understanding of Lutheran theology and the core values and practices of the Evangelical Lutheran Church in America
2. Prior outdoor ministry experience
3. Ability to communicate effectively
4. Knowledge and experience in fundraising
5. Skills managing and developing staff and volunteers
6. Knowledge of environmental education, business law and contracting
7. Experience managing budgets, projects, schedules, compliance standards
8. Bachelor's degree and prior business experience strongly preferred

RESPONSIBILITIES/DUTIES:

1. **Leadership** – Work in partnership with the Board and staff to develop a vision and strategic plan to accomplish the vision and mission for Ewalu
2. **Relationships** – Sustain Ewalu's relationships with the ELCA, Northeastern and Southeastern Iowa Synods and their congregations, ministry partners and the local community
3. **Programs** – Support programs that meet the needs and that expand the horizons of Ewalu's mission and vision
4. **Development** – Reach out to people (volunteers and staff) to support the operation, development and future needs of Ewalu
5. **Budget and Capital Funds** – Lead the management of Ewalu's annual operating budget, capital funds and endowment funds. Cultivate relationships with major donors
6. **Staff and Consultants** – Provide a professional, supportive and engaging work environment
7. **Administration** – Ensure sites, facilities and activities comply with all relevant local, state, federal laws and statutes and comply with the ACA standards and accreditation

BOARD OF DIRECTORS

The Executive Director is accountable to Ewalu's Board of Directors. The E.D. will be present and provide a report at all Board meetings. The E.D. will communicate regularly with the Board and provide assistance for the work of the Board, committees and task forces. The E.D.'s performance will be reviewed annually by the Board.

Applications and CV should be submitted to ewalu.director.search@gmail.com by October 1, 2021